



MONTGOMERY COUNTY SCHOOL PSYCHOLOGISTS' ASSOCIATION

Constitution of the Montgomery County School Psychologists' Association

ARTICLE I: NAME

The name of the organization shall be the Montgomery County School Psychologists' Association (MCSPA).

ARTICLE II: PURPOSE

1. To promote and maintain the highest standards of professional practice for the provision of psychological services as set forth by the National Association of School Psychologists (NASP).
2. To encourage and facilitate discussion by psychologists on matters of professional interest and help secure conditions which promote the greatest effectiveness in the practice of school psychology.
3. To advocate for the interests of children through school psychology as a science and profession.
4. To provide input to Montgomery County Public Schools Board of Education, Leadership and Administration to assist children in meeting or exceeding performance and achievement standards.
5. To establish a liaison and encourage effective collaboration with other professions and professional agencies concerned with education and well being of children.

ARTICLE III-MEMBERSHIP

1. Employment in Montgomery County Public Schools as either a psychologist, intern psychologist or retired MCPS psychologists.
2. Members shall be entitled to all rights and privileges of the organization including the right to hold office, privilege of the floor, voting, and serving on boards and committees.
3. All members are asked to make an annual donation by October 1 of each year. The donations of: \$15 for psychologists, \$10 for retired or "inactive" psychologists and \$5 for interns shall be used to support the expenses of the Association.

ARTICLE IV-ORGANIZATIONAL STRUCTURE

Section 1: Officers and Duties

1. The Executive Board shall consist of: (either) Co-Presidents or President/Vice-President, Treasurer and Secretary.
2. All officers shall be elected for a 2 year term by June 15th and begin serving the following July 1st, via a process to be determined by the Executive Board and shall be determined by a simple majority vote.
3. Co-Presidents shall run and be elected together upon mutual agreement. President and Vice Presidents shall run separately. All options may run during the same election; however, if the Co-Presidents win the majority vote, there shall be no Vice President for that term.
4. Executive Board Duties:
 - Solicit the views and opinions of the membership.
 - Communicate such views to the appropriate sources.
 - Manage the affairs of the Association between meetings.
 - Appoint such committees as deemed expedient for carrying out the purposes of the Association.
 - Give full and complete reports of its activities to the members.
 - Consult with any individuals or groups whose positions or knowledge can further the purposes of the Association.
5. Co-Presidents or President:
 - Preside at all meetings of the Association and Executive Board.

- Call special meetings.
 - Serve as official spokes people for the Association.
 - Appoint committee chairpersons.
 - Shall serve as co-chair(s) of the Joint Collaboration Counsel for Psychological Services (JCCPS).
 - Shall serve as representative to the Maryland School Psychologists' Association or appoint a designee.
6. Vice President:
- Perform the duties of the President in the event of their absences, resignation, or inability to perform duties.
 - Perform duties as assigned by the President.
7. Treasurer:
- Collects donations and maintains safe custody of funds.
 - Keeps records of all disbursements, transactions and payments.
 - Shall furnish an annual financial report to the membership.
 - Shall submit the records for audit at the request of the Executive Board.
8. Secretary:
- Keeps the minutes of all Association and Executive Board meetings.
 - Distributes the minutes to the Members.

ARTICLE V: COMMITTEES

Committees shall be established as needed by the membership and upon the recommendation of the Executive Board. The following Committees shall be maintained by the Association:

1. Professional Relations: Shall further the Associations commitment to promoting the role of School Psychologists both within the school system and to the community.
2. Social: Shall support the social needs of the Association including but not limited to: observing member birthdays, weddings, births and deaths. The Social Committee shall also assist in the organization of the yearly Psychologists' Reception.
3. Newsletter: Shall create a publication for the membership.
4. Nominating: Shall make selections for Montgomery School Psychologist of the Year and Maryland School Psychologist of the Year. They shall also solicit candidates for vacancies on the Executive Board.
5. Ad Hoc: Special or temporary committees shall be appointed for a specified time and purpose as the Co-Presidents/President deems necessary.

ARTICLE VI: MEETINGS

1. The Association shall meet monthly or at least eight times per year for the purposes of transacting the business of the Association.
2. All members shall be notified of regularly and specially scheduled meetings.
3. An agenda of such meetings shall be given to members in advance of the meetings.

ARTICLE VIII: QUORUM

A quorum for transacting business shall be:

1. For the Executive Committee meetings, a simple majority of the full Executive Committee.
2. For Associations meetings, a simple majority of the members present except on matters of the Constitution.

ARTICLE IX: CONSTITUTION AND AMENDMENTS

1. Any member may submit a proposed amendment, in writing, to the Executive Board for review and consideration.
2. The Executive Board shall inform the membership of the proposed amendment in writing to allow sufficient time for consideration prior to action.
3. A majority vote of the full membership shall be necessary to amend this Constitution.