

CONSTITUTION AND BY-LAWS
OF THE
BALTIMORE CITY ASSOCIATION OF SCHOOL PSYCHOLOGISTS

ARTICLE I
(Name)

The name of the organization shall be the Baltimore City Association of School Psychologists.

ARTICLE II
(Purpose)

1. To promote the interests of children through school psychology as a science and profession; to promote understanding and communication between child and parent and other concerned adults; to promote those conditions under which children best learn and grow; and to promote those programs and conditions in the school and in the community which best serve the needs of children.
2. To establish a liaison and to encourage effective collaboration with other professions and professional agencies concerned with the education and well being of children.
3. To provide an opportunity for exchange of ideas among members and other professionals of mutual interest through profession meeting and publications.
4. To stimulate continued professional growth.

ARTICLE III
(Membership)

The Association shall have two (2) classes of membership. These are the *Active* and the *Associate*.

1. The minimum standard of obtaining *Active* membership shall be employment in the field of school psychology in the Baltimore City schools or other child-centered environments in Baltimore City.
2. *Associate* membership shall be open to any professional person interested in school psychology who does not meet the requirements for active membership.
3. *Active* members shall have full privileges of membership, including privilege of the floor, voting, serving on boards and committees.
4. *Associate* members shall have privilege of the floor, but shall have no vote on matters of constitutional change. They may serve in any capacity assigned to them by the president,

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- with the approval of the Executive Committee.
5. Annual membership dues shall be determined by the Executive Committee, approved by the membership, payable to the Treasurer.
 6. All members of the Association are expected to maintain ethical standards of professional conduct, as set forth by the American Psychological Association and the National Association of School Psychologists.
 7. Termination of membership shall be for non-payment of dues for two consecutive fiscal years or for reasons of unethical conduct, as determined by the Executive Committee or by resignation in writing.
 8. Reinstatement of membership shall be accomplished in the following manner:
 - In the case of a member who has been dropped for non-payment of dues, reinstatement will be contingent on payment of dues for the current fiscal year.
 - In the case of a person who has resigned her/his membership, reinstatement will involve payment of dues for the current fiscal year.
 9. Persons on student status are eligible for *Associate* membership at a reduced rate of dues set by the Executive Committee.
 10. The Association shall maintain a membership directory.

ARTICLE IV

(Officers: Eligibility and Elections)

1. The officers of this organization shall include President, Vice President (who shall also be the President-Elect), Recording/Corresponding Secretary, and Treasurer.
2. The Executive Committee of this organization shall consist of the officers and chairpersons of the standing committees.
3. Any active member in good standing is eligible for election to office.
4. The nominating committee shall present a slate of nominees for each office and shall procure the consent of the nominees before placing their names on the ballot. The nominating committee shall accept all nominations for offices. Nominations must be received by April 15. Nominees will be given an opportunity to address the membership in an open forum.
5. Ballots shall be mailed to the membership for the purpose of electing the officers. A

majority of the votes cast by mail ballot shall elect. A date of return must be stated. Ballots received after this date will not be counted.

6. The officers shall take office by June 1.
7. The term of office for elected officers shall be one (1) year. An officer may succeed herself/himself.
8. The officers and Executive Committee shall conduct the business of the organization between meetings.
9. All chairpersons of standing committees shall be appointed for one year and may succeed themselves.
10. Any member wishing to attend the Executive Committee meeting may do so.

ARTICLE V
(Officers: Duties)

1. The President shall be the Executive Officer of the Association, shall preside at the meetings, and shall call special meetings as necessary or as directed by the membership. She/he shall appoint committee chairpersons and shall be ex-officio member of all committees except the nominating committee. She/he shall be responsible for notifying members of all regular and called meetings of the Association at least seven (7) days prior to the meeting.
2. The Vice-President shall serve in the absence of the President, shall complete an unexpired term of the President, and shall be President-Elect.
3. In the event that the president is unable to serve, the vice-president shall serve in her/his stead. In the event that the vice-president is unable to serve, the secretary shall serve in her/his stead. In the event that the secretary is unable to serve, the treasurer shall serve in her/his stead.
4. The Secretary shall keep the minutes of all meetings and shall care for all duties usually assigned this office.
5. The Treasurer shall be responsible for collecting dues, disbursing money, keeping accurate records of all receipts and disbursements, including social and courtesy activities. She/he shall furnish an annual financial report the active membership. She/he shall submit her/his books for audit at the request of the Executive Committee.

ARTICLE VI
(Committees)

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1. The President shall appoint a chairperson for each committee.
 2. There shall be the following committees:
 - Union Liaison
 - Newsletter
 - Nominating
 - Social
 3. Other special or temporary committees shall be appointed for a specified time and purpose as the President deems necessary.
 4. The Executive Committee may act for the Association in interim matters. However, matters relating to the nature or character of the Association require the approval of the general membership.
 5. The Executive Committee may meet as often as business of the Association warrants.

ARTICLE VII
(Meetings)

1. The number of meetings for each year shall be voted on and determined by the membership at the first meeting of the fiscal year.
2. There may be other meetings of the Association at any time and at any place in Maryland which the Executive Committee shall decide.
3. In case of any called meeting, the purpose for calling the meeting shall be stated upon notification.

ARTICLE VIII
(Quorum)

A quorum for transacting business shall be:

1. For the Executive Committee meetings, a simple majority of the full Executive Committee, including the President.
2. For the membership, members present, except on matters of the Constitution when one half (2) of the active members must be present or voting.

ARTICLE IX
(Amendments)

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1. Any active member may present a proposed amendment, in writing, to the Executive Committee. The Executive Committee shall receive and present the proposed amendment to the general membership for consideration.
 2. It shall be the responsibility of the Executive Committee to inform the membership about the nature and meaning of any proposed amendment.
 3. A three fourths (3/4) vote shall be necessary to amend this Constitution provided that the number casting ballots constitute a legal quorum.

ARTICLE X
(By-Laws)

Discretion of membership status in special cases rests with consent of the Executive Committee.

Dues will be set by the Executive Committee with the consent of the membership.